

Cabinet

Monday 10 February 2020 at 4.00 pm

Boardrooms 3 - 5 - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)

McLennan (Vice-Chair)

Agha

Farah

Hirani

Miller

M Patel

Krupa Sheth

Southwood

Tatler

Leader of the Council

Deputy Leader of the Council and Lead Member for
Resources

Lead Member for Schools, Employment and Skills

Lead Member for Adult Social Care

Lead Member for Public Health, Culture & Leisure

Lead Member for Community Safety and Engagement

Lead Member for Children's Safeguarding, Early Help
and Social Care

Lead Member for Environment

Lead Member for Housing & Welfare Reform

Lead Member for Regeneration, Property & Planning

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063, Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

The press and public are welcome to attend this meeting

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Introductions, if appropriate.

Item	Page
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1	Apologies for Absence	
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2	Declarations of Interest	
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Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.

3	Minutes of the Previous Meeting	1 - 6
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To approve the minutes of the previous meeting held on Tuesday 14 January 2020 as a correct record.

4	Matters Arising (if any)	
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To consider any matters arising from the minutes of the previous meeting.

5	Petitions (if any)	
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To discuss any petitions from members of the public, in accordance with Standing Order 66.

6	Reference of item considered by Scrutiny Committees (if any)	
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To consider any reference reports from any of the Council's two Scrutiny Committees.

Chief Executive's reports

7	Budget & Council Tax 2020/21-2022/23	7 - 500
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This report sets out the Council's budget proposals for 2020/21 and business plans for 2021/22 and 2022/23. It also sets out the results of the consultation, scrutiny and equalities processes. Subject to approval by Cabinet, these will form the basis of the budget to be agreed at the Full Council meeting of 19 February 2020.

The report also sets out the overall financial position facing the Council for the medium term and highlights the significant risks, issues and uncertainties.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Ravinder Jassar, Head of Finance
 Tel: 0208 937 1487
 Email: ravinder.jassar@brent.gov.uk

8 Capital Programme Budget 2020/21 – 2024/25 501 - 562

This report sets out the Council's Capital Programme budget including new capital bids proposed for the medium term financial planning period 2020/21 to 2024/25.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Flora Osiyemi, Head of Finance
 Tel: 0208 937 2998
 Email: flora.osiyemi@brent.gov.uk

9 i4B Business Plan 2020-21 563 - 608

The report presents the i4B Holdings Ltd (i4B) Business Plan 2019/20 to Cabinet for Shareholder approval.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Sadie East, Head of Transformation
 Tel: 020 8937 1507
 Email: sadie.east@brent.gov.uk

10 FWH Business Plan 2020-21 609 - 638

The report presents the First Wave Housing Ltd (i4B) Business Plan 2019/20 to Cabinet for Shareholder approval.

Ward Affected: All Wards
Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Sadie East, Head of Transformation
 Tel: 020 8937 1507
 Email: sadie.east@brent.gov.uk

11 Voluntary Sector Initiative Fund (VSIF) Infrastructure Grant, Brent Advice Partnership - Local Advice and guidance services and Brent Advice Fund 2020/2021 639 - 644

This report seeks agreement to the approval of a one-year extension to

the Voluntary Sector Initiative Fund (VSIF) Infrastructure Grant to CVS Brent along with the Brent Advice Partnership – local advice and guidance services contract with Citizens Advice Brent (CAB) and Brent Advice Fund.

Ward Affected:
All Wards

Lead Member: Lead Member for Community Safety & Engagement (Councillor Tom Miller)
Contact Officer: Pascoe Sawyers, Head of Strategy and Partnerships
Tel: 020 8937 1045
Email: pascoe.sawyers@brent.gov.uk

Regeneration and Environment reports

12 Facilities Management (FM) Service – Review of Facilities Management provision and in-house service delivery 645 - 670

This report provides a cost comparison and risk analysis for the potential for in-house delivery of all existing Facilities Management (FM) services, compared to an external delivery provision model.

Ward Affected:
All Wards

Lead Member: Lead Member for Regeneration, Property & Planning (Councillor Shama Tatler)
Contact Officer: Russell Burnaby, Facilities Portfolio Manager
Tel: 020 8937 1771
Email: Russell.Burnaby@brent.gov.uk

13 Exclusion of Press and Public

The following items are not for publication as they relate to the following category of exempt information as specified under paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972, namely: "Information relating to the financial or business affairs of any particular person (including the authority holding that information)"

- Item 9: i4B Business Plan 2019/20 (Appendix 1 (Financial Forecast) within the Business Plan appended to the report)
- Item 10: First Wave Housing Business Plan 2019/20 (Appendix 1 (Financial Forecast) within the Business Plan appended to the report)
- Item 17: Facilities Management (FM) Service –Review of Facilities Management provision and in-house service delivery (Appendix 1 – Outsourced Costing Model)

14 Any other urgent business

Notice of items to be raised under this heading must be given in writing to

the Head of Executive and Member Services or his representative before the meeting. Any decisions taken urgently under this heading must comply with the provisions outlined in paragraph's 12 and 38 of the Council's Access to Information Rules (Part 2 of the Constitution).

Date of the next meeting: Monday 9 March 2020



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.